

LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

BUSINESS MEETING MINUTES

January 15, 2014

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:25am

ROLL CALL

The following Board members were present:

Brett Bennett
Edward Bluth, MD
Gregory Bradley
Susan Hammonds-Guarisco
Abbie Kemper-Martin, MD
Jack LaTour, Jr

The following Board members were absent with prior excuse:

Luke Bujenovic, MD
Elizabeth Frizzell
Dawn Matte

Also present were:

Kenneth Jones, Executive Director
Katherine Muslow, Counsel

MINUTES

Minutes of October 16, 2013 had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of October 16, 2013 by B.Bennett

SECOND by G.Bradley

ACTION: by Voice Vote: Ayes = 6, Nays = 0 Motion passed unanimously

FINANCIAL REPORT

Financial Review Committee Report

Chairman reported that the financial report is distributed monthly to the financial review committee and there are no issues. E.Bluth said the report is excellent and very organized.

Financial Report by Executive Director

Executive Director discussed the following reports:

- Fiscal Year Comparison: July 1, 2013 to December 31, 2013.
- Fiscal Year Comparison to Budget; July 1, 2013 to December 31, 2013.
- Calendar Year Comparison: January 1 to December 31, 2013.
- Assets and Liabilities as of December 31, 2013.

MOTION to approve financial reports by E.Bluth

SECOND by A.Kemper-Martin

ACTION: by Voice Vote: Ayes = 6, Nays = 0 Motion passed unanimously

CHAIRMAN'S REPORT

Chairman updated the Board on the death of Milton Bourgeois, Jr, who served on this Board. Mr. Bourgeois was a hard worker, knowledgeable, professional, and instrumental in the growth of this Board. A memorial donation was sent to the Wounded War Heroes and a card sent to the family.

LICENSURE

Executive Director reported on;

- Current licensing statistics as of January 1, 2014.
- 2013 License Renewals
On December 31, 2013 92% of renewals have been completed as compared to 94% last year.
- 2014 License Renewals will begin March 1, 2014. The following is the renewal breakdown; R=2439, N=211, T=163, F=5

BUSINESS ADMINISTRATION

Continuing Education Committee Report

The Chairman mentioned that the LSRT Mid-Winter Conference will be held in Monroe, LA, March 21 & 22, 2014.
The LSRT Annual Conference will be held in New Orleans, LA, July 10-12, 2014.

Board Operations

Executive Director reported:

- Attended meeting of the Louisiana Executive Directors/Administrators of Professional Regulatory Licensing Boards held in Baton Rouge, December 4.
- 2013 W-2 and 1099 tax documents have been sent out.
- Renewal notification postcards will be sent the last week of February. Renewals must be done between March 1 and May 31 to avoid late fees.

Staff Vacation/Sick Leave Report

M.Scott and K.Jones accrued and used vacation and sick time was reviewed. Discussion occurred on the financial liability for vacation and sick payout when an employee separates in good terms from the Board. Executive Director will investigate and report back during the April Board meeting.

Board member attendance was reviewed

- Executive Director will check with the LHA to move the October Board meeting to October 8.
- Board member attendance will now be reported annually.

OLD BUSINESS

Update with BME/Statute Changes

E.Bluth and the Executive Director attended the monthly Board of Medical Examiners' meeting on Monday, January 13. Dr. Bluth talked about the difference between the Radiology Practitioner Assistant (RPA) and ARRT certified Radiologist Assistant (RA), historical development of the RA, licensure in 28 states, Scope of Practice, and future involvement from a Radiologist perspective.

Statute/Law Revisions

Board discussed Statute draft containing the Radiologist Assistant and decided to withdraw the Radiologist Assistant as a new licensing category for this upcoming Legislative Session. Executive Director will work with the Board of Medical Examiners and Louisiana State Medical Society to develop a collaborative Scope of Practice for the Radiologist Assistant.

Board decided to move forward with the original Statute draft without the Radiologist Assistant. Executive Director will make final revisions as discussed and forward to K.Muslow and work with Mr. Neil Abramson's staff to put in Legislative format.

Board Appointments/Reappointments by Governor Update

Louisiana Hospital Association sent a list to Governor Jindal for appointments. Chairman expressed concern that not all of the selected individuals were qualified as defined in Statute.

NEW BUSINESS

NMTCB - CT Certification

The NMTCB will begin entry level CT certification in 2014. Executive Director will contact the NMTCB to discuss several concerns of the Board.

Private Radiologic Technologists

Executive Director will contact the Board of Medical Examiners to get some statistics for discussion during the April Board meeting.

NEXT MEETING DATE FUTURE MEETING DATES

April 16, 2014

MOTION made to move into Executive Session and close Business Session by B.Bennett

SECOND by A.Kemper-Martin

ACTION: by Voice Vote: Ayes = 6, Nays = 0 Motion passed unanimously

ADJOURN

Chair requested a **MOTION** to adjourn meeting

MOTION made by B.Bennett

SECOND by J.LaTour

ACTION: by Voice Vote: Ayes = 6, Nay = 0 Motion passed unanimously, meeting ended at 2:25pm

RESPECTFULLY SUBMITTED

Kenneth W. Jones, MEd, RT(R)
Executive Director